MINUTES - CCA Board Meeting -July 13, 2026 (Alexander Community Centre)

Introductions, Quorum and Land Acknowledgement: *'We would like to begin by acknowledging that the land on which we gather is the traditional unceded Algonquin territory.'*

In attendance: Cathie Fraser, Robert Brinker, Matthew Ellis, Tricia Smith, Tara Beechey, Mateusz Trybowski

Approval of agenda: Moved by Matt, seconded by Tara.

Advisements of any conflicts of interest: None

Chair's Report- Cathie Fraser

Cathie discussed logistics regarding the upcoming ACC closure for renovations including new locations for meetings and moving of CCA-owned items. She shared information from Riley regarding the ACC rink and required items such as a water supply to keep the rink running this year. She was unsure about what may happen for Alexander Park Day this year and would follow up.

Terms of Reference for Greening and Transportation have been created. Similar terms will be created for Rinks and Activities. Once terms of reference were finalized, each committee should create a list of projects and priorities to ensure everyone is on the same page and there is transparency. Terms will be revised and ready for review at the next meeting in advance of the Members meeting.

She provided some updated information about Raven Park Day.

Content insurance has been appropriately secured.

Riley shared some additional information related to traffic calming and transportation for the concrete planter locations. The bus shelter at Shillington and Hollington is going in and the property owner is aware. It should be happening this summer. No other speed bump is planned for Kingston. The Tunis location has been confirmed. The question arose about whether the concrete planters would have soil and it was assumed they would. Cathie expressed concerns about costs. The first two years' maintenance

will be done by the Transportation Committee as per their proposal. Compost may be required every few years. Plants can be provided from leftovers from the plant sale, or the CCA may be able to approach other community groups such as the Anglican Church of the Friends of the Farm.

It was agreed to use Traffic Calming for the name of the Transportation Committee going forward.

Board positions were formally confirmed:

- Chair - Cathie
- Vice-Chair - Robert
- Secretary - Tricia
- Treasurer - Mateusz
- Communications - Matt
- Merch - Tricia
- Traffic Calming - Tara
- Activities - shared - Cathie/Tricia
- Greening - Deirdre
- Development - Robert
- Memberships - Matt

Rinks remains outstanding. It was agreed that a Board member should stay on the group along with a CCA member.

A special meeting should be planned in October.

The Board should continue to look for new board members.

Based on community response regarding HVAC systems with the new buildings on Carling, it was agreed the Board should prepare an official statement.

Cameron Love of the Civic Hospital is to be invited to a future members meeting.

Action Items:

- Finalize Terms of Reference for Committees (Tricia)
- Confirm if ACC Day can happen at ACC (Cathie)

- Confirm if planters will have soil in them (Cathie)
- Prepare HVAC statement (Matt and Robert)
- Send invitation with dates to Cameron Love (Cathie)

Finance - Mateusz Trybowski

Mateusz provided more information regarding content insurance and obtaining charitable status with Zoom, it would reduce the fees to half. He discussed vendor payments, and some language tweaks for the CCA Grant. There has been one proposal to do events in the neighbourhood but the person has not been specific.

Development - Robert Brinker

Robert provided updates on various development initiatives including the Merivale redesign and the Laperriere to Clyde projects. Both had low turnaround. The Merivale redesign did not have a lot of negative feedback other than the lack of bike infrastructure which is a provincial issue outside the City's control. The redesign will happen after the infrastructure work. They will be removing parking and putting bike lanes on both sides.

The church at 915 Merivale is being considered for heritage status as it was designed by James Strutt.

Harrold Place will have a plaque and a street sign for its special status.

There will be a tree planted at the Merivale Triangle for the Darwins but no celebration.

Traffic Calming Committee - Tara Beechey

All other items were discussed earlier in the meeting.

Greening - Cathie Fraser on behalf of Deirdre Furlong

Donations for the plant sale have been given to the Treasurer and 10% has been donated to Gowling.

Signage for Greening is an ongoing project.

A Greening Volunteer Questionnaire that Deirdre created has been well received and helpful to focus members' involvement. However, turnout continues to be low due to scheduling difficulties and poor weather. A new survey to all members would be helpful

to identify new volunteers to help support initiatives for Greening and other committees.

Social media and website posts would be helpful for engagement, but turnaround is sometimes slow.

Communications - Matthew Ellis

Matthew discussed the website and the need to find a volunteer to help maintain the site. Due to personal commitments, Matt will be unable to provide the same website support he is now come November.

The Board discussed the Carlington Cup domain - it was agreed to keep the domain and add the company to the sponsor list.

Action item:

- Create a description for volunteer support (Tricia)

Membership - Matthew Ellis

Matthew continues to undertake housekeeping on the list or the costs to maintain our memberships will go up, there is a cap on the number of email addresses we can send to. Renewals are low, but he will send out a drive.

Action item:

- Send out a membership drive (Matt)
- Complete housekeeping on membership list (Matt)

Website - Matthew Ellis/ALL

The Board discussed the website and the need to find someone new to provide help and support.

Action item:

- Add to the agenda for the members meeting in October (Tricia)

Activities - Cathie Fraser

Charity asked to use community credits for Raven Park Day, and the board approved.

New Business

Carlington Community Association

Cathie discussed crime in the community. Car rooting continues to be of issue in our neighbourhood. There has been discussion of a community watch. The Board should engage the NRT with the Ottawa Police about this issue.

Action item:

- Ask the NRT to join our October meeting (Matt)

Approval of Minutes of June 8, 2026 meeting

Motion made by Matt, seconded by Robert. Motion Approved.

Adjournment - Motion to adjourn made and approved at 9:00pm.