



Carlington Community Association

Minutes (Approved) – CCA Board Meeting, April 7, 2025 (Alexander Community Centre)

Present: Brian Beard, Robert Brinker, Cathie Fraser, Mateusz Trybowski, Jenn Sailus,

Regrets: Olivia Jones, Alexandria (Allie) Hodgson, Alaine Spiwak

Observer: Vivian Bierman

Confirmation of Quorum

Call to Order: 7:06 p.m.

Introductions and Land Acknowledgement: We would like to begin by acknowledging that the land on which we gather is the traditional unceded Algonquin territory.

Motion to Approve the Agenda: Moved by Jenn Sailus, seconded by Robert Brinker. There was no opposition, the motion was carried.

Motion to Approve the [March 3, 2025, minutes](#): Moved by Jenn Sailus, seconded by Robert Brinker. There was no opposition, the motion was carried.

Advisements of Conflict of Interest: None.

President & Transportation Report - Brian Beard

- Upcoming Annual Members Meeting in May
 - Charity is leading the Nomination Committee, will introduce prospective new Board members
 - Posts that are vacant include: President/Chair, three Board members
 - Board members with remaining terms include: Mateusz, Cathie, Robert, Jenn
 - Brian's term is coming to an end, but he can still run as a Board member and serve on committees.
 - The Board can appoint members for a year, should there be gaps.
 - **ACTION:** Publicize elections with membership (social, email)
- Brian is working through City of Ottawa insurance renewal.
- The recent By-laws meeting was engaging; the new By-laws are finalized. Brian to follow up with Judith so our By-laws can be submitted to the province.
- Transportation: There was an info session about the upcoming work on Anna; the information shared at the meeting was well-received. There will be road



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reconstruction which means it will be developed for 30km/hour, with traffic-calming measures and potential bike infrastructure. There is an open form through Ottawa Engage where residents can provide feedback. Some folks were concerned about loss of parking and road narrowing.

- Brian has raised concerns about the lack of 30km/hour throughout the neighbourhood and has followed up with Councillor Brockington to obtain a response. The most significant outstanding issue is obtaining the three concrete planters promised by Councillor Brockington last year and determining placement. Transportation Committee members suggested placement and the City has also made some suggestions.
- Additionally, there is a list of places where there is a bus stop with no safe place to cross in order to explore pedestrian crossing; CCA also requests an update on that.
- A study to reduce the speed limit in parts of Carlington to 30km/hr will be underway again this year.
- Residents have raised safety concerns with parking outside businesses on Hollington and Shillington; the sidewalk is frequently blocked.
- The red revert light at Anna and Merivale intersection has been noted in the past and will be raised again.
- Transportation Master Plan Phase 5 is out for review; the LRT on Carling Avenue is no longer being considered, instead it will be a rapid transit corridor similar to what is planned for Baseline.
- Proposed active transportation projects include building a sidewalk on Coldrey Avenue from Kirkwood to Laperriere; including sidewalk along Trent St between Fisher Ave and Chevrier St.; sidewalk along Chevrier St from Summerville Ave to Hollington St.; pathway from Kingston Ave at Hollington St to Experimental Farm Pathway; pathway between Kingston Ave at Silver St to Experimental Farm Pathway; pathway off Carling Ave at Parkdale Ave to Experimental Farm. Trott.;



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and Morisset Ave Sidewalk along Morisset Ave from Caldwell Ave to 1455 Morisset Ave.

- [By-law Policy Development](#) - the Board decided to leave the development of the remaining policies for the incoming Board.

Finance and review of [Plan for 2025-26 Budget](#) - Mateusz Trybowski

- Mateusz is looking to develop a line item Budget for next year.
- Ideally, the Board would meet once in the summer to go over anticipated costs for the next year.
- Worth considering moving the next Annual Members Meeting to the fall; May is a challenging time for the new Board to start given how many activities take place in the summer.
- **ACTION:** Returning Board members to raise the idea of moving the Annual Members Meeting to the fall with the new Board.
- Suggestion to allocate a specific Events budget for the Events coordinator for the year.
- Cleaning the Capital for spring is being moved to the fall.
- There is uncertainty around the Alexander Park Day. **ACTION:** Brian and Alaine to provide additional details.
- Mateusz will reach out to Heather at Meadowvale to determine the CCA's contribution to their upcoming Eid celebration, up to \$200.
- **ACTION:** Jenn to connect with WE Gowling about dates for plant sale.
- There will be no CCA-led yard sale this year; the Board will revisit next year.
- Raven Park Day is moving forward; the Board will connect with Charity to determine planning.
- The Board will determine a series of events and reach out to Councillor Brockington for financial assistance for the basketball tournament and other upcoming events as the new Board deems fit. **ACTION:** Mateusz to coordinate with new Board.



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- This year, we only had one applicant for the Carlington Community Grant. The Board will proceed with the Grant again this year. **ACTION:** Send out Grant information and form.

Development - Robert Brinker

- At the City of Ottawa Committee of Adjustment last month, Robert spoke about the variance on Thames Street; the City let the variance proceed.
- New Zoning By-law (Draft 2) is out; Robert will advise at the Annual Members Meeting about the changes; they are minor in our neighbourhood.

Rinks & Secretary - Jenn Sailus

- Jenn will share the outstanding rink invoices from this past season.
- The Board approves a cost of approximately \$300-400 at Bowman's for a thank-you to the rink volunteers. **ACTION:** Jenn to confirm number of volunteers.
- Agenda format
- Brief overview of roles
- By-law minutes have to be approved at the next Members Meeting.

People's Official Plan activities regarding community gardens - Vivian Bierman (5 mins)

- The People's Official Plan will be having a workshop to identify changes to the City of Ottawa policies regarding community gardens. They want to maximize resident leadership (e.g., identifying where concrete planters can go).
- Information about different types of gardens is available; Vivian to see what brochures and print products can be offered at CCA events.

Upcoming Elections

- Tomorrow is the all-members debate at CentrepoinTE, which was supported by the CCA.

Adjournment

Motion to adjourn at 8:44 p.m. moved by Cathie Fraser, seconded by Brian Beard.

There was no opposition, the motion was carried.