



# Carlington Community Association

**Minutes (Approved):** CCA AGM Meeting - May 16, 2023 (in person and by Zoom Call)

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**Present:** David Hoey, Alexandria (Allie) Hodgkins, Heather Darling, Alaine Spiwak, Brian Beard

**Regrets:** Peter Zakrzewski

**Guests:** Councillor Riley Brockington, Mary Young, Sajjad Haque

**Call to Order by Zoom Pro: 7:05 p.m.**

**Introductions and Land Acknowledgement (Dave Hoey):** *'We would like to begin by acknowledging that the land on which we gather is the traditional unceded Algonquin territory.'*

**Instructions for the Meeting and Confirmation of Quorum (Dave Hoey):** Quorum Met. (79 members in good standing, 10 people or 10% of the membership attending.)

**Motion to approve the Agenda: Moved by Heather Darling, seconded by Micheline Lane. There was no opposition, the motion was carried.**

**Motion to approve the May 17, 2022, GM Minutes as amended: Moved by Annie Woo, seconded by Brian Beard. There was no opposition, the motion was carried.**

**Advisements of Conflict of Interest:** None noted.

1. **President's Report (Brian Beard):** Brian summarized his report. Full report found [here](#).
  - a. **Exiting Board Members:** Both Peter Zakrezewski and David Hoey will not be returning. Thanked all board members past and present for contributions.
  - b. **General Members Meetings:** Will keep them hybrid going forward.
  - c. **Committees:** There has been a big push for individuals who aren't yet ready for a spot on the Board to consider joining a committee. Instructed those interested to reach out to the Board. The Board will also work to develop a calendar of events to publish out to the community in the next year.
  - d. **Traffic Calming:** Brian forwarded two letters to Councillor Brockington at the end of March. These letters urged the councillor to consider implementing a 30km/hr speed limit within the Carlington community. The second letter specifically tackled concerns related to Merivale Avenue, emphasizing prolonged crossing times. Additionally, it incorporated feedback obtained from a community survey distributed earlier.

**Question from Member:** Further to improving the crossing times, can we recommend moving away from "revert red lights"? **Answer:** Great point, something to consider.

2. **City of Ottawa - Merivale Road Discussion (Sajjad Haque - Manager, City of Ottawa):** Sajjad joined to discuss the Merivale Road improvements in the coming years.
  - a. There are 3 Projects that will occur on Merivale Road:
    - The City will embark on a design process (Integrated Project) for Merivale Road between Carling and Anna.



# Carlington Community Association

- Replacement of cathodic liners of the sewer line between Anna Avenue and Kingston - relining the interior of the water mains to prolong lifespan.
- Merivale Road between Anna Avenue and Central Park Drive to be resurfaced.

The order of which these will occur will be the replacement of the cathodic liners from Anna to Kingston, the resurfacing of Merivale Road, then the Integrated Project Plan, which is a number of years out. There will be a number of studies to complete in order to determine what will be included in the Integrated Project.

**Question from Member:** What is going to happen to the triangle between Carling and Merivale during the construction.

**Answer:** Has spoken to his teams and believes it shouldn't be affected by this project given where the poles exit. During the initial design, the design team will work to keep things protected.

**Question from Member:** The protection of the water main project, what does that mean for the road? (Merivale)

**Answer:** It's not a very invasive project. With an old water main, what they do to prevent corrosion is drill little holes in the water main, it should not be very invasive or disruptive to traffic.

**Question from Member:** What does "Integrated Project" mean?

**Answer:** A project is Integrated when all assets are combined into one project. Typically, sanitary/sewer mains, water mains, road needs. It's very involved and typically takes a few years for design and a few years for construction.

**Question from Member:** Is there an expectation for Anna Ave. to Kingston Ave. to become a complete street (Like Carling to Anna)? Currently the design doesn't include this, correct?

**Answer:** No, in the short term we don't have any plans for that section of road to be an Integrated, that is the reason why we are doing some protection to the water lines. Integrated projects are driven by other known assets hitting the end of their lifespan. That section of Merivale, we do believe the water main has remaining life. In addition, in the section from Anna to Carling, the sewer main doesn't have capacity to serve the community.

**Question from Member:** Will the road design plan follow the Community Design Plan approved in 2018?

**Answer:** The Transportation Planning is doing a study and that is the standard for construction.

**Final Note:** All of the capital planning projects are available online, would like this kind of feedback.

3. **Councillor Riley Brockington's Update :** For the full report, please click [here](#). Some highlights as provided by Councillor Brockington are below:
  - a. **Volunteering Community Association:** Serving on a community association is one of many ways to contribute back to your community. Thank you to everyone for serving. The CCA is strong as it has many volunteers giving back, and there are many people in Carlington who want to contribute.
  - b. **Alexander Community Centre Expansion:** Still a priority. Both MPP and MP are supportive of the project. The Plan is still to secure the remaining \$4.8M needed. The main issue has been with the Library. The issue has been with the absence of the City-wide Assessment. Riley will be following that closely.
  - c. **Development:** Councillor Brockington spoke to many development projects underway in Carlington, as highlighted on his report including:



# Carlington Community Association


- i. **1660 Carling Ave.:** Unique situation as there are two developments being proposed for this site. First development was RioCan who owns the location and who has put forward a by-law amendment to build a large, mostly residential, complex with 1700 units. The second was a potential tenant of the location who wanted to build an all-inclusive sports hub. The owner of the location will be signing a second significant lease with Althea Active in the short term. Will be hosting a session with the parties involved and the community.
  - ii. **Westgate** - Continuing to assess their phase 2, and when it will move forward.
  - iii. **1095 Merivale Road:** Purchased by the Shepherds of Good Hope, they will begin moving back in. Individual units and washrooms. Another goal is to replace the old house in front with a multi-unit, multi-story building, but development plan is not yet ready.
  - iv. **Ottawa Hospital:** Nothing new here. They are engaged in a site plan for phase 3 and 4.
  - v. **Lepage, Larose and Larkin (3Ls):** Coming to a close.
  - vi. **Harold will have water main work:** Construction won't start this year.
  - vii. **Carlington Hill Pump Station:** Project likely to start in the fall. Working to have traffic rerouted as it's very busy.
  - viii. **Carling Ave/Churchill/Kirkwood:** Water main work being done.
  - ix. **Trent and Edgecliffe:** 5% of road repaving projects are for roads like Trent and Edgecliffe, they are both being repaved this year.
  - x. **Ottawa Community Housing Properties:** Provided a snapshot in his report.
  - xi. **Caldwell Family House:** Had moved into the base of the Bellevue Community House. They had a long-term lease with the city that has expired. OCH said they have until November to leave the two homes they've been in due to the housing and homelessness emergency. Still appreciate what they do.
  - xii. **Carlington Community Health Centre:** Yacouba Traore is the new Executive Director. Looking at expanding programming for residents to allow more access to the Carlington Community Health Centre.
  - xiii. **Neighborhood Response Team:** Please review the bullets as provided by the Sergeant in the Councillor's report.
- d. **Transportation:**
- i. **Trillium Line** - Opening in October.
  - ii. **OC Transpo Bus Network Review:** Genesis behind this review is change of use, and Trillium Line going live. There will be modifications to bus routes as well. There will be a community consultation meeting set up, date to be confirmed.
  - iii. **Merivale Road Letter:** There will be a written reply this month. Acknowledge that concern and request.
  - iv. **Traffic Calming Measures List:** Brian just received the City's response back - will review. The list discussed efforts to designate Merivale and Walkey as a Community Safety Zone. Funding from Section 37 was being held, sourced from developments by Neilson Dairy and Second Chance Auto. As these projects are currently on hold, the funding will only be available once building permits are paid. Expected to be around \$250,000.
- e. City Considering a Bag Tag Program - Proposal is 55 tags free to households.
  - f. **Events:** June 1st, hosting a Keeping Ottawa Connected, June 9th, Strawberry Social, August Summer Event
  - g. Will be surveying people on Kirkwood about the changes
  - h. Filed a public inquiry at the City to expand on the issue with rats in our Community.
  - i. **Fisher Woods** - Working with Yasir Naqvi on this
  - j. **OMBA** - Pilot project for the Carlington Pump track has ended, working through the contract and what will come next.
  - k. Merivale retaining wall, between Kirkwood and Morrisette to be repaired, not replaced.



# Carlington Community Association

4. **Finance - Treasurer's Report (David Hoey):** Please click [here](#) for the full report. Dave summarized the CCA end of Year Budget and Expenditures, the 203-2024 Budget and the 2023 Community Grant.

**2022-23 Budget** (as at April 30<sup>th</sup>, 2023)




Carlington Community Association

Income/Cash Inflows:	2022-23 Budget	2022-23 Actual	2022-23 Variance	2021-22
<b>Membership Fees/General Donations:</b>	2,500	611	(1,889)	3,047
<b>Fundraising for Events:</b>				
Greening (Carlington Outdoors)	1,000	915	(85)	1,036
T-Shirts	300	139	(161)	275
Keep Fisher Green (Reimbursement)				925
Alternative Activities	750	983	233	682
<b>Rink Maintenance</b>	8,950	10,074	1,124	8,950
<b>Total Cash Inflow:</b>	<b>13,500</b>	<b>12,721</b>	<b>(779)</b>	<b>14,916</b>

+ \$4,558 since February:  
Rinks + \$4,030  
Memberships + \$328  
Merry and Bright +\$200


**2022-23 Budget** (as at April 30<sup>th</sup>, 2023)



Carlington Community Association

Expenses/Outflows:	2022-23 Budget	2022-23 Actual	2022-23 Variance	2021-22
<b>Events/Committees:</b>				
Greening (Carlington Outdoors)	750	267	483	279
Carlington Cup	200		200	
T-Shirts	750		750	560
Keep Fisher Green (reimbursement)				1,034
Alternative Activities	1,000	1,099	+\$99 (99)	925
<b>Administration (Insurance, printing etc.):</b>	4,000	2,540	1,460	3,829
<b>CCA Grant (2022-23)</b>	2,000	1,000	1,000	
<b>Other:</b>	500	150	+\$350	2,111
<b>Rink Maintenance</b>	5,250	4,449	+\$801	5,025
<b>Total Expenses:</b>	<b>14,450</b>	<b>9,505</b>	<b>4,945</b>	<b>13,763</b>
<b>Net Balance</b>	<b>(950)</b>	<b>3,216</b>	<b>2,266</b>	<b>1,153</b>
<b>CCA Cash Balance</b>		<b>17,184</b>		
<b>Administrative Costs / Total Costs</b>	<b>28%</b>			

**2022-23 Budget** (as at April 30<sup>th</sup>, 2023)



Carlington Community Association

Rink Maintenance	
Money in	10,074.00
Money out	(4,448.72)
Balance	5,625.28

Greening	
Money in	915.00
Money out	(267.24)
Balance	647.76

Alternative Activities	
Money in	982.50
Money out	(1,099.13)
Balance	(116.63)



# Carlington Community Association

## 2023-24 Budget (as at May 1<sup>st</sup>, 2023)



Carlington  
Community  
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Income/Cash Inflows:	2023-24 Budget	2023-24 Actual	2023-24 Variance	2022-23
<b>Membership Fees/General Donations:</b>	1,000		(1,000)	611
<b>Fundraising for Events:</b>				
Greening	1,000		(1,000)	915
Merchandise	1,000		(1,000)	139
Activities	2,000		(2,000)	983
<b>Rink Maintenance</b>	10,074		(10,074)	10,074
<b>Total Cash Inflow:</b>	<b>15,074</b>	-	<b>(15,074)</b>	<b>12,721</b>

## 2023-24 Budget (as at May 1<sup>st</sup>, 2023)



Carlington  
Community  
Association

Expenses/Outflows:	2023-24 Budget	2023-24 Actual	2023-24 Variance	2022-23
<b>Events/Committees:</b>				
Greening	750		750	267
Carlington Cup	200		200	
Merchandise	1,000		1,000	
Bylaw Review (legal fees)	1,000		1,000	
Potential Mural Contribution	1,000		1,000	
Activities	2,000		2,000	1,099
<b>Administration (Insurance, printing etc.):</b>	3,000		3,000	2,540
<b>CCA Grant (2023-24)</b>	2,000		2,000	1,000
<b>Other:</b>	500		500	150
<b>Rink Maintenance</b>	6,000		6,000	4,449
<b>Total Expenses:</b>	<b>17,450</b>	-	<b>17,450</b>	<b>9,505</b>
<b>Net Balance</b>	<b>(2,376)</b>	-	<b>(2,376)</b>	<b>3,216</b>
<b>CCA Cash Balance</b>		<b>17,184</b>		
<b>Administrative Costs / Total Costs</b>	<b>17%</b>			

## 2023 CCA Community Grant Results



Carlington  
Community  
Association

### 1. Background

#### *Building a greener, safer, better Carlington*

- \$2,000 set aside to fund community projects

### 2. Process

- Call for applications – closed April 30<sup>th</sup> ✓
- Board of Directors evaluations and selection – May 1<sup>st</sup> ✓
- Announcement – May AGM

### 3. Successful Applications!

- **Miyawaki Forest Pilot** – tiny forests with big impacts
- **Family Cooking Class** – creating healthy meals on a budget



# Carlington Community Association

## 6. Development: (Robert Brinker). Please see the full report [here](#).

- Robert highlighted the New Official Plan as the guiding document for all development applications in the City of Ottawa. In the works is a new comprehensive zoning by-law (by 2025), a new Transportation Master Plan (by 2024), and the Infrastructure Master Plan, Greenspace Master Plan and others to be updated as well.
- He said that Ottawa will grow by 400,000 to 1.4 million residents by 2026, and explained what that means in terms of additional Dwelling Units needed.
- Changes to Zoning: moving to a new typology called N1 to N5 - it doesn't dictate what is inside the homes, it dictates only what sizes and where they can be built. It's called Form Based Zoning.
- Higher Density Building types - he provided an overview of the Low, Mid, High and High-Rise+
- Provided an overview of the Intensification Build Forms (Detached Building, Row Houses, 6-unit Apartment Building and 8-unit Apartment Building) – we could see small apartment buildings on 50' x 100' lots.
- Equity Concerns: Price range increases - As an example, an average monthly rent of a bachelor is \$1122 in the City of Ottawa.

## 7. Greening Committee Report (Alexandria Hodgson):

- Spring Cleaning the Capital event a few weeks ago -- Raven and Meadowvale Parks were cleaned.
- Allie is stepping down from Greening, after a few already-planned events, such as the June 17 event with W.E. Gowling Public School hopefully combined with a plant sale!

## 8. Activities (Alaine Spiwak):

- Thanks to all volunteers over the year!
- Has concentrated on working with community partners including Riley Brockington's office and the Carlington Community Health Centre.
- Merry & Bright event over the holiday was a success and helped out with Trivia Night, Movie Night, Easter Brunch and a community Eid event, where the CCA partnered with a number of community organizations.
- Coming up in future: W.E. Gowling School Fair - fundraising event for play structures. In August, Company of Fools in Raven Park, organizing of merchandise!

**9. Election Process (Tara Beechey):** There are always 8 Director positions, for which there are 6 vacancies and the President's term of 2 years is finished. There are 3 candidates and Alaine Spiwak and Robert Brinker are staying. If time commitment as a Board member is an issues, remember that anyone can attend as a member-at-large and listen in.

**Call for Nominations from the Floor:** None at this time.

## Introduction of Candidates

**Returning for 2nd term:**





# Carlington Community Association

1. Heather Darling - Currently Secretary
2. Alexandria Hodgson - Currently Greening & Communications Chair

## New Board Candidate:

1. Olivia Jones

My Name is Olivia Jones, I've been a resident of the Carlington area most of my life.  
(Currently Caldwell Ave )  
Ottawa West Will Always be Home :)

As a teenager I became involved with the newly formed Carlington Garden Committee. In 1997 my garden design was chosen to be the former Expanded Carlington Community Gardens at 900 Merivale road. 🌻

I'm now a Mother of 3 Smart & Awesome Teenage Boys who make me proud every day :)

Currently I'm a Volunteer Coordinator at the Caldwell Family Centre, & also a part of/ Friends of Carlington Woods / Canadensis, & Fletcher Wildlife Center. 🐿️  
( & hopefully soon, a Volunteer Coordinator at The Debra Dynes Community Garden)

I'd love to be a part of the Carlington Association so I can share how great all the natural spaces are in this area, along with the history of urban farming and agriculture in Ottawa West 🚗

**A Motion was proposed to acclaim these nominees: Moved by Tara Beechey, seconded by Annie Woo. There was no opposition, the motion was carried.**

## CCA President:

**Brian Beard** has put his name forward for the next 2-year term. Per our by-laws, the President role must be completed via an anonymous vote by Carlington Community Association Members. Vote held via in person and online. Votes will be written down on a piece of paper, folded and placed in the box held by Tara Beechey. The Nomination Committee will need to review the poll online once complete and will validate against active memberships and will send the result out via email to the membership.

## 10. Other Business

- **Question from Member:** Is there a community sale happening at the same time as the plant sale?  
**Answer:** An email is to be sent to the community to track who would like to hold a sale at the same time/same day with the goal of having locations tracked on a map sent out to the community.

**Motion to adjourn moved by Robert Brinker, seconded by Tara Beechey at 8:54 p.m.**