



Carlington Community Association

Minutes (Approved) -- CCA Board Meeting – March 4, 2024 (Zoom Pro)

Present: Brian Beard, Heather Darling, Robert Brinker, Alexandria (Allie) Hodgson, Jared Taylor, Olivia Jones, Alaine Spiwak

Regrets: None noted.

Guest: Vivian Bierman

Confirmation of Quorum

Call to Order by Zoom Pro: 7:02 p.m.

1. **Introductions and Land Acknowledgement:** *'We would like to begin by acknowledging that the land on which we gather is the traditional unceded Algonquin territory.'*
2. **Motion to Approve the Agenda: Moved by Robert Brinker, seconded by Alexandria Hodgson. There was no opposition, the motion was carried.**
3. **Motion to Approve the February 5, 2024, Minutes as amended: Moved by Jared Taylor, seconded by Brian Beard. There was no opposition, the motion was carried.**
 - **Advisements of Conflict of Interest:** None Noted.
4. **President's Report: (Brian Beard):**
 - Great attendance at the General Members Meeting, conversation was good around topics including Shepherds of Good Hope - some positive and negative comments from the attendees; House to Home presentation was also great.
 - SGH representative was there in person as well.
 - Jared did a tour of the facility and received a one-pager info sheet.
 - John, SGH Community Liaison would like to join some Board meetings.
 - Will be working on By-laws next week.
 - OPL meeting with the Board and Councillor Riley Brockington on March 20, confirmed to be at Alexander Community Centre at 7:30 p.m.
 - Attended the Ward's Trivia Night - successful evening.
 - Grant from 2023: Chris hasn't been able to get the mini forest going, he has until end of April 2024 to submit.
 - i. Discussion: could we consider donating the money instead to House to Home?
 - ii. Will discuss if moving forward at the May Board meeting.
 - **Follow Up/Open Items:** None Noted.



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5. Finance (Heather Darling) - Heather provided financial updates.

- Balance in bank account currently at \$23,300, but it's important to know that there still are payments to go out, including Meadowvale Rink Maintenance.
- Received \$4,029.60 from the City of Ottawa. We need to remit payment to AI who manages Meadowvale. Heather requested Brian to provide the City of Ottawa Remittance emailed to him.
- Has \$150 for the Merch Design check written, to mail out to the designer in Toronto.
- Will work with Jared to begin shifting the Treasurer role over to Jared at AGM

6. Community Grant (Jared Taylor) - Jared provided updates on the Carlington Community Grant.

- Updated the Form, the Announcement and the Poster.
- All good to go, will ask Allie to put it online with the Poster.

7. Development (Robert Brinker) - Robert provided updates on community development items.

- Is waiting for City to come back with the language for the updated comprehensive zoning by-laws.
- 2nd Phase of Travelodge Hotel is happening, quite noisy and a lot of vibration.

8. Communications/Membership (Alexandria Hodgson) - Allie provided updates on communications and Membership.

- Membership: good turnout for last GM, \$20 advertising through Facebook which seemed to drive good movement.
- Is working on organizing two boxes for Merch/CCA-specific items; one for GMs and one for standard CCA package.
- Is working on a call-to-action for the GMs/AGMs.
- Cost of new Merch to come, she is going to buy CCA Volunteer Badges.
- 32 Event Responses - \$0.62/lead.
- A callout for social media posts - Jared recommended routes before and after and start time.
- Membership is currently at 45 households, 57 total.
- Question: Can we consider a chrome book?

9. Activities (Alaine Spiwak) - Alaine provided updates on Activities.

- Merch
 - i. CCA Promo and Merch Quote received.
 - ii. Rates are high, going to continue to look for some additional quotes.
 - iii. We have the Triangle Sign, so maybe not continue with the Pull-up Banner.
 - iv. There is a "CCA Promo and Merch Quotes" in the Google Drive.
 - v. The Carlington Colourful symbol to be added into map for the tote.
- Activities
 - i. Eid - working with CCHC and Caldwell to plan it.
 - ii. Would love to be connected to the Community Police Representative.
 - iii. Heather will be at the Easter breakfast.



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10. Greening (Olivia Jones) - Olivia provided an update on Greening.

- Seed Event: went well, about 40 people in attendance during the two hours, Master Gardeners of Ottawa came and many others.
 - Hoping to do a second day at Caldwell in the Gym - waiting to hear back from the CCHC.
 - Had someone sign up for membership at the Seed Event.
 - Completed the TD Park Application.

11. New Business

- Jared would like to start a Community Active Club, has created an active Community Active Club folder, will work to finalize the details.
- Insurance: continuing on with the same plan for the coming year. The City program will start at the beginning of 2025.

Adjournment: Move to adjourn by Heather Darling, seconded by Robert Brinker at 8:45 p.m.