



Carlington Community Association

Draft Minutes - CCA Board Meeting – June 5th, 2023 (Zoom Pro)

Present: Brian Beard, Robert Brinker, Alexandria (Allie) Hodgson, Alaine Spiwak, Heather Darling, Olivia Jones. Peter Zakrewski

Regrets: Dave Hoey

Guests: Vivian Bierman

Confirmation of Quorum

Call to Order by Zoom Pro: 7:05 p.m.

1. Introductions and Land Acknowledgement

‘We would like to begin by acknowledging that the land on which we gather is the traditional unceded Algonquin territory.’

2. Motion to Approve the Agenda as amended: Moved by Brian Beard seconded by Alexandria Hodgson. There was no opposition, the motion was carried.

3. Motion to Approve the April 3, 2023, Minutes: Moved by Heather Darling seconded by Brian Beard. There was no opposition, the motion was carried.

4. Advisements of Conflict of Interest: None noted.

5. President’s Report:

- Guest speaker at the AGM, shared the traffic map to him, and the Merivale Road feedback
 - He sent the feedback from the CCA to City staff.
- Insurance quotes have only increased by \$100, and the deductible has gone down from \$1000 to \$0
 - Insurance is a struggle across the city for associations, there are those who are grandfathered and those who aren’t and many are having to cancel events as they cannot afford the insurance.
- Riley sent out an email about hosting an event for Ottawa Public Library, it will be about what services the library can offer to the community. The meeting is taking place mid-June.
- By-laws - Brian going to review them over the summer, and will prepare to have it submitted to a lawyer in the fall.
- Calendar of events

6. Follow Up/Open Items

- Board Roles Confirmed
 - i. President and Transportation: Brian Beard
 - ii. Secretary and Treasurer: Heather Darling.
 - iii. Vice President and Membership: Alexandria Hodgson
 - iv. Greening: Olivia Jones



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- v. Activities: Alaine Spiwak
- vi. Development: Robert Brinker
- o Meetings Cadence:
 - i. Board Meetings: First Monday of every month, no meeting in December
 - ii. General Members Meetings: Brian is going to confirm based on the availability of Alexander, Sept, November, February and May is the AGM
 - 1. Vivian will update the website once Brian confirms dates
- o As per Ontario Law, the CCA has to file a notice of change with the Ontario Business Registry to update the names on the Board.
 - i. Heather will reach out to Dave to confirm the steps for this.

7. Membership (Peter Zakrewski)

- o Nothing new to report.
- o Peter will connect with Allie to coordinate a knowledge transfer.

8. Finance (Brian Beard)

- o Chris Taggart and Adele grant proposal – being worked on.

9. Development (Robert Brinker)

- o 1435 Morrisset Avenue: the site plan was signed off.

10. Communications/Greening (Alexandria Hodgson)

- o Event on June 17th that Alaine is running with W.E. Gowling, Allie is pulling a map together in advance. Plan in place, and in conjunction with what Alaine is doing

11. Activities (Alaine Spiwak)

- o W.E. Gowling event, scheduled from 10:00 a.m. to 1:00 p.m. on school grounds. It's a catch all, working in partnership with Riley's office.
 - i. The CCA will have a booth, but need someone to volunteer to man it.
 - ii. Alaine did more research on the tote bags that could be sold and has received some pricing and photos. A market style bag that holds produce is the highest option one. Works well with the CCA logo.
 - iii. QR Code to be created for our website to include at our table.
- o Company of Fools in August
 - i. Going to reach out to Charity when she is back in town
 - ii. Idea of the board

12. New Business

- o None

Adjournment: Move to adjourn by Allie Hodgson seconded by Heather Darling at 8:05 p.m.