



Carlington Community Association

Minutes (Approved): CCA Board Meeting – March 3, 2021

Present: Tahani Adi, Charity Bartlett, Tara Beechey, Kristen Bennett, Nelson Coyle, Anna Du Vent, Ahmed Elchamaa, David Hoey, Dave Janveau. **Guests:** Heather Darling, Mateusz Trybowski.

Call to Order by Zoom Pro: 7:03 p.m.

- 1. Motion to Approve the Agenda: Motion to Approve the Amended Agenda: Moved by Ahmed Elchamaa, seconded by Dave Janveau, there was no opposition, the motion was carried.**
- 2. Motion to Approve the Minutes for the February 3 Board Meeting: Moved by Ahmed Elchamaa, seconded Nelson Coyle, there was no opposition, the motion was carried.**
- 3. President's Report: Charity Bartlett**

Ottawa's Black Artist Collective (OBAK): The CCA will be contributing financially to OBAK instead of to the Caldwell Winter Carnival. Contributing to OBAK is better fit for the funds held for art funding.

The CDF Steering Committee is talking with artists from OBAK about hosting 1-2 virtual art workshops for residents in Carlington in March or April. "Art kits" will be provided to those residents choosing to participate plus artists from OBAK will be paid for their time.

iContribute Volunteer App: Is an app developed by Carleton University students geared towards helping earn the required 40 volunteer hours to graduate. Umai Balendar, co-founder, found it difficult find to places to earn volunteer hours when she was a high school student.

How it works: An organization such as the CCA would post a volunteer position on the app, and high school students looking for hours would look at what postings were available and would reach out to the organization through the app. Currently [the app](#) is only available for use on smart phones; however, the group is building a website to be ready in April/May where volunteer positions can be posted to their website. Charity B suggested to the Board it worthwhile for another Board member to reach out Umai and listen to the presentation to become familiar with the how to use this volunteer recruitment resource.

River Ward Community Association (CA) Breakfast: Every February, Riley Brockington hosts a breakfast for the Presidents/Vice-Presidents of the CAs in River Ward to get together. Riley talks mostly about what is happening in all of River Ward but also encourages the CAs to get to know one another. This year, Joel Duff from Riverside Park Community Association wanted all the CAs to jointly have an opportunity for a Q&A from a city planner and to plan a response to the Official Plan



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(OP) as a River Ward collective. Some of the other CAs are finding it difficult to understand the new OP and to be able to write an appropriate response to the city in regards to the New OP. Riley is organizing the meeting with a planner. **Charity B** will circulate the information to the Board the meeting has been finalized.

Nominating Committee: An e-blast will be sent out this month to CCA members asking for volunteers for the Board.

Volunteers: Charity B has reached out to Algonquin College for a volunteer to help with the CCA Instagram account. There has been no response yet.

Ottawa Mission Food Truck: March 8 and 22 at 1180 Shillington. 200 meals are provided and only about 120 are being given out. There are meat and vegetarian options. The Board agreed that contacting both local schools, W. E. Gowling and St. Elizabeth, to advise when the truck is in Carlington would be helpful to families who could use the service.

W. E. Gowling: Chelsea Ottaway, co-chair of W. E. Gowling School Council, sent an email to Charity B requesting a meeting to discuss how the 2 groups could work together going forward. Charity B advised the co-chair that, as of May, she would no longer be president as her term is over. Charity B suggested that, in the interim, Chelsea O liaise with Tara B, secretary of the CCA, to bring W. E. Gowling School Council items to the CCA Board.

5. Finance: David Hoey

No updates for the budget. Nothing on finance

Sens Rink Update: Appreciation gift for Kevin Waghorn for his volunteer service in maintaining the Sens Rink. Budgeting around \$300. Dave H will provide some ideas.

The Sens Rink is now closed. Unfortunately, the warm temperatures in February melted the ice proceeded by the dump of snow at the end of Feb, it was not possible to bring the ice surface back.

Dave H shared there was more use on the big rink with recreational skating with COVID restricting hockey play. There were also more people helping with snow clearing this year.

6. CCA Boundary: Anna Du Vent, Nelson Coyle, Ahmed Elchamaa and Dave Janveau

It was recently called to the Board's attention that the CCA boundary is different in the CCA [By-laws](#) (Article 3) vs. the [CCA website](#) vs. the [Ottawa Neighbourhood study](#). This presented an opportunity for the Board to review all 3 versions of the boundary and discuss which one was the right choice for the CCA going forward. In order for the Board to be certain that it was considering all factors, a sub-committee was struck to collect



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relevant information and present the information to the rest of the Board for discussion at this Board meeting.

The sub-committee proposed 3 options for discussion. These options are new proposals and do not represent the existing interpretations mentioned above.

Option A

- Condense Carlington to its “historical” interpretation.
- Do not include new Carling highrises and maintain western boundary at Clyde to remove any inclusion of the Woodward business district.
- Remove Merivale Manor and clarify southern border to be the NCC bike path.

Option B

- Expand the northern boundary of Carlington to include the Westgate development for a period of five years (transitional).
- Maintain the western boundary of Carlington at Clyde.
- Remove Merivale Manor and clarify southern border to be consistently at the NCC bike path.

Option C

- Expand Carlington to include both the Westgate development and the Woodward business district.
- Remove Merivale Manor and clarify southern border to be consistently at the NCC bike path.

Below are additional considerations and information that were provided to further the discussion and help in decision making:

To the South:

Current Status

- Inclusion of Merivale Manor (1220 Merivale) is inconsistent with all maps.
- The map on the CCA website and as part of the ONS draws the southern boundary through Kingston and Trent Streets instead of the NCC bike pathway.

Proposal

- Remove Merivale Manor and clarify maps to show the NCC bike pathway as the consistent southern edge of Carlington.



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To the West:

Current Status

- The by-laws put the western edge of Carlington at Clyde Avenue while the ONS and the CCA website extend this to Maitland and in doing so incorporate the business district centered along Woodward (between Clyde and Maitland).

Considerations

- Is there a benefit to including a primarily (exclusively?) business district within a community association? Is there a potential risk to doing so?
- Do the businesses between Clyde and Maitland have any sense of being part of Carlington? Do residents consider this area part of Carlington?
- Removing the business district from the website interpretation of the CCA's boundaries would create an "orphan" not connected to a community association. Does this matter?

Recommendations

- Nielsen Dairy to be included in Options A, B, and C.
- Options A and B would retain the Bylaw boundary of CCA at Clyde.
- Option C would expand the official CCA boundary to Maitland.

To the North:

Current Status

- The ONS map shows that Westgate is officially part of Civic Hospital – Experimental Farm – Central Park.
- The CCA and the ONS map run the boundary of Carlington along the middle of Carling.

Considerations

- Is there a precedent to be set by including one large development while more are upcoming?
- Could Westgate be brought into Carlington for a set amount of time with an associated phase out period? – "Transitional Mentorship" enroute to Westgate having its own Community Association.
- What would be the long-term impact of including Westgate as part of Carlington while the envisioned population is roughly equal to that of Carlington "proper"?
- What would be the impact of Westgate accessing Carlington resources?



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Recommendations

- Options B and C would expand CCA boundaries to take on Westgate for a five-year period.
- Option A would keep the boundary at the midline of Carling.

To the East:

Current Status

- Fisher Avenue (the inconsistency here is in relation to the southern point).

Recommendations

- If the southern point of the boundaries is clarified to be the NCC bike path then there is no adjustment necessary in relation to the Eastern boundary.

The Board's unanimous decision was option B.

- Expand the northern boundary of Carlington to include the Westgate development for a period of five years.
- Maintain the western boundary of Carlington at Clyde.
- Remove Merivale Manor and clarify southern border to be the NCC bike path.

7. By-Law Review: Anna Du Vent

The CCA by-laws have been going through a review and clarification led by Board member Anna Du Vent. The last review was done in 2017 and recommendations were presented to the membership at the April 2017 AGM. Anna Du V highlighted areas in the by-laws that required clarification, refined policy and the addition of holding meetings by electronic means. All of these changes will be brought forward at the AGM. Here is a synopsis of what was reviewed and discussed.

- Clarified areas in membership – payment methods.
- Clarified holding meetings by electronic means vs. in person ability.
- Clarification around special meetings.
- Clarification on how Quorum is determined.
- Cleaning and tightening up policy – Director's election process and terms and the nomination committee.
- Slates by acclamation - Much discussion on this topic and it was determined a one-pager was needed to clarify the election process – **Nelson C** offered to prepare a draft policy.



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- 9.3 was added regarding Board meetings – Meetings have always been open to residents of Carlington or invited guests, however the by-laws must clarify these guests can observe but not comment unless they are asked to.

8. City of Ottawa Parks and Recreation Review: Tara Beechey

Tara B attended a feedback session hosted by the City of Ottawa whose purpose was to ask how people use parks, the facilities and amenities of parks and recreation centres. Tara B was in a breakroom room with 4 other people and a program manager. She provided her personal use of each of these, plus how the CCA uses these facilities. The final question to each participant was “What are your top 3 priorities for parks and recreation?” Tara B would encourage the CCA Board to form an opinion of its top 3 priorities are and then she can send an email to the RCFS with CCA feedback.

Tara B to write up top 3 priority based on the feedback from the Board.

9. TD Grant/Zoom Musical Activity: Kristen Bennett

Heather Douglas wrote the proposal for the TD Grant which includes the details for the CCA to host 3 events. Time frame for the events to be hosted is May 2021 to December 2021. The proposal was submitted March 1st

Singsong Party Time starts March 13 for 6 weeks with Easter weekend off. Promotions will begin March 4. Program is for ages 7 and under and will start at 9:30 Saturday mornings. Information will be posted to the website and promoted on CCA’s social channels.

10. Development: Nelson Coyle

The CCA’s position on the OP was further refined and Nelson C offered the Board a final opportunity to offer comments. The deadline to submit the position to the City of Ottawa is March 12th. The Board has no further additions.

Mateusz Trybowski, a Carlington resident living on Bakervale, joined the meeting to share information about a group of Carlington residents who have come together to protect Fisher Ave and the urban forest on the east side of Fisher Ave in Ottawa’s new Official Plan. Mateusz presented his paragraph to the Board for inclusion in the CCA’s position and also provided an update as to what the group had accomplished to date.

The CCA also requests to exclude Fisher Ave North (between Carling Ave and Baseline Rd) from being designated as a “Minor Corridor” due to road traffic capacity, access and egress, pedestrian and cyclist safety, and transit network deficiency concerns, and to slow down degradation of this area’s fragile ecosystem. Fisher Ave North is a residential and school zone area that is integrated to an urban forest (Urban Natural Feature). Protection of this forest’s biodiversity and ecological services in sustaining tree canopies/interconnected



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root systems, water saturation/flood tables, and climate change/weather shelters is not compatible with its targeting by the Draft Official Plan for heightened density and traffic as a "Minor Corridor."

- Creation of a website with their position and petition to garner community support. Website and petition can be found [here](#).
- The urban forest is special and needs to be protected.
- Fisher Avenue has reached traffic capacity.
- They have some together to draw attention to this area and prevent a blanket approach by the City in the OP.
- A petition has been started. The residents are knocking on doors and speaking to other residents to raise awareness of this implication of the OP for this area.
- 120 signatures to date.
- A meeting has been requested with Riley to help advocate.
- Would the Board be able to provide guidance to build a good relationship with Riley Brockington? **Nelson C** agreed to help the group with this.

Adjournment 9:20 p.m.