



# Carlington Community Association

**Minutes:** CCA Board Meeting – January 6, 2021 (by conference call)

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**Present:** Tahani Adi, Charity Bartlett, Tara Beechey, Kristen Bennett, Nelson Coyle, Anna Du Vent, Ahmed Elchamaa, David Hoey, Dave Janveau.

Call to Order by Zoom Pro: 7:08 p.m.

- 1. Approval of Agenda: Moved by Dave H, seconded by Nelson C, that the agenda be accepted. Carried.**
- 2. Approval of the Minutes: It was moved by Nelson C, seconded by Dave H, that the November 4, 2020, minutes be approved. Carried.**
- 3. President's Report:** Charity Bartlett

**Rink Supervision:** The hours will be 2:00 to 8:00 p.m., Tuesdays and Thursdays, and 9:00 a.m. to 5:00 p.m. on Sundays. Currently the change room cannot be used to put on skates, but people can use the bathroom. Rhonda Plosenski is rink supervisor for Alexander and Meadowvale Parks. She will start on the 12th of Jan.

**Meadowvale rink and Alexander Park Sens rink:** The volunteers have started working on the Meadowvale ice rink and flooding on the Alexander begins this evening, January 6<sup>th</sup>. The volunteers hope the rinks will be ready by the 12<sup>th</sup> of January but there is a lack of snow. The puddle rink will be created first and then work will begin on the big rink.

According to current City of Ottawa restrictions, there is to be no hockey or ringette on the rink and skaters are to keep 2m distance unless they are in the same family/bubble. The volunteer should be advised to take the hockey nets off the ice.

**Carlington Cup:** The board has agreed with the current restrictions that it will not be possible to host this event.

**Succession Plan:** Charity B is retiring in May and will not seek another role on the board. Charity B will fulfill past-president duties should the new president wish the support. Dave Hoey must retire as treasurer as he has done 2 terms to date. Charity B's recommendation is for **David H** to become the president and **Ahmed E** to consider being Vice President.

Charity B also recommended to **Tahani A** to join Charity B at the Community Development Framework meetings as it would be an opportunity to meet partner organizations.



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**General Meeting:** The next GM is Feb 16, 2021. Is there a particular theme the board wished to incorporate? Charity B made some suggestions but nothing concrete was determined.

**CarlingtonArts Facebook Page:** Kristen B will retire the FB page.

**Development:** Charity B has asked Dave J to support Nelson C on The Development Committee.

**Volunteers:** Julie da Silva has agreed to be Activities Chair.

Based on previous discussions about from the board about the creation of SJAM type trails around the Experimental Farm, Charity B suggested Project Inkind might be able to help. <https://www.projectinkind.org/>

Charity B will also consider Project In-kind to manage the CCA's Instagram platform.

There is also an app being developed to link students to volunteer needs. This program is something that can be explored for projects and other volunteer needs the CCA has. <https://www.algonquincollege.com/news/2020/11/17/algonquin-college-launches-project-in-kind-campus-edition/>

**Events:** The CCA 2020 events have brought in interest from other associations such as Fisher Heights and Area Community Association (Treasure Hunt) and the Hintonburg Association (Merry and Bright). Some of these events have brought in people interested in volunteering mostly on an ad hoc basis.

**Dropbox:** Do we need to archive information that does change over time? Where and how? Both Google and OneDrive were suggested as well as paying for Dropbox.

**Ahmed E** will look at the cost of G Suite and research the use of Google Drive. There is also a nonprofit version of G Suite. **Dave J** will look at the cost of One Drive and

**Anna Du V** will look at the cost Dropbox.

**Ottawa Community Housing:** The Mission Food Truck is starting again January 11.

#### 4. Finance: David Hoey

Nothing to report. No changes since November meeting.

#### 5. Development Report: Nelson Coyle

1110 Fisher: Update regarding the Land Planning Appeal Tribunal case management conference on Wednesday, December 16, 2020, re 1110 Fisher.

On a motion by the developer and the city, the CCA appeal was denied but Ruby Puni's was supported as she promised to call an expert and lives next to the



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property. Member of the Tribunal, Rick Makuch, presided. Legal counsel to Turnbull School, who are spending a lot of money fighting this development, suggested that counsel for the developer (and the city) strayed far from the core legal issue in their briefs opposing our appeal - which allowed the CCA to expand our case in response.

The CCA was given party status which allows us to speak and to comment and provide support on any issue raised by appellants. Our proposed witnesses were invited to submit a participant status statement: Robert Brinker, Charity Bartlett and Riley Brockington.

A ten-day hearing is planned sometime after September 1, 2021. This case is a precedent setting one for our area, Fisher, Merivale and other areas of the City.

**New Official Plan:** Intensification is the keynote of the new plan which can be found at <https://engage.ottawa.ca/the-new-official-plan>. It is currently in the consultation process. The deadline for comments is January 17, 2021. The address for comments: [newop@ottawa.ca](mailto:newop@ottawa.ca).

Nelson C has read pieces of the new plan particularly as they apply to the transect for Carlington, Inner Urban. Members of the FCA Planning and Zoning Committee are critical of the lack of focus on green space, the way that suburban areas are being spared from intensification and the setting aside of secondary plans – apparently including the plan for Merivale in our area.

**Clarifying the Boundaries of Carlington:** The map on our website does not agree with our by-laws. The map on the Ottawa Neighbourhood Study website for Carlington does not agree with our by-laws. This matters because the maps could not be used in our appeal re 1110 Fisher and because a missing piece north of the Queensway includes the huge development planned for the old Neilson dairy site south of the Canadian Tire.

**Charity B** will ask Vivian B to change the description of the CCA boundary on the CCA website as it is currently incorrect.

**Charity B** to speak to Riley Brockington about how the boundaries are set.

The CCA by-laws are changeable. It has been 4 years since they have been reviewed and updated to current needs.



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The question of boundaries is a matter for the FCA as well. Nelson C spent a whole evening examining the boundaries of community associations around the Neilson site and could not find anyone claiming this part of the city (other than ourselves). Nelson C has written to Steve Gauthier of the Planning Department noting that the site is included in the area defined by our by-laws.

As with other areas of our work such as Greening or Activities, the work on this file is too much for one person and difficult for volunteers to manage. The CCA will need help from volunteers with professional experience in urban planning, law and activists. Right now, revolutionary change in urban planning rules is occurring in our city and once those rules are set, it will be extremely difficult to challenge these rules, for example, 1110 Fisher Ave. Carlington is targeted for massive intensification and will need expertise from knowledgeable volunteers to ensure that informed comments and consideration are passed along to the City from residence on this issue.

Nelson C suggested the board seek volunteers who have professional experience in this area and ask them to consult and not join the board.

## **6. Volunteer Policy/CCA Statement:** Anna Du Vent

Anna Du V made a first attempt at an Anti-Discrimination Statement.

Based on comments from the board, **Anna Du V** will continue to refine the statement, and circulate the draft before the statement is finalized and posted to the website.

Anna Du V also made a first attempt at a volunteer policy for engagement with the CCA. The policy is particularly focused in relation to potential abuse by volunteers. However, Anna Du V expanded the conversation a bit in this draft to ask the board to consider who would be covered by this policy and how the CCA board would ensure that it is applied consistently.

The discussion resulted with: Could the policy shorter and more concise for adhoc or short-term event volunteer roles?

A recommendation to include a tier system which will determine which volunteer roles require sign off on the volunteer policy and those who only sign a liability waiver.



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**Tara B** said she would try to retrieve a template volunteer liability waiver.

6. **Membership:** Kristen Bennett

Kristen B looked at the lists of everybody who participated in the activities over the past year to see how many of them were members. The largest event was 52 participants. The break down: 6 were members and 6 were past members the rest were community members.

Followed by the next largest event with 29 participants, 5 were current members with 2 past members.

Outcomes of the discussion about growing the membership:

Ideas to solicit:

- ask the people who participated in events over the last year to consider becoming a member
- use the newsletter distribution as lead list to ask subscribed non members

Change the membership page to speak to what you get out of being a CCA member and inform how your membership will benefit the community. It was suggested to look at the Hintonburg Community Association for ideas of how a membership page could read.

7. **Round Table:** Nothing was tabled for discussion.

8. **Adjournment: 8:45 p.m.**