



## **Approved Minutes - CCA Board Meeting – Wednesday, January 10, 2018**

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**Present:** Charity Bartlett, Kristen Bennett, Robert Brinker, Nelson Coyle, David Hoey, David Janveau, Cathy Younger-Lewis **Guest:** Linda Landry

**1. Approval of Agenda:** Charity requested that the naming of new board members and an in-camera item be added to the agenda. *It was moved by Robert, seconded by David H., that the agenda be approved as amended. Carried.*

**2. Approval of Minutes –** *The minutes of the November 15 board meeting were accepted as circulated on a motion by David H., seconded by Robert. Carried.*

### **3. President's Report –**

Charity proposed that Kristen Bennett and David Janveau be added to the board as members. *The board approved this proposal unanimously.* Nelson asked Robert that he be added to Dropbox along with the new board members.

Community Development Framework (\$18,091) and Family Fun Day (\$2,500) funding have been approved. Charity noted that the Mini Shinny and Carlington Cup are coming up January 20 and 27. Cathy asked that information be provided on the hours that the rink is available to the public. Charity mentioned the skating and hockey times on Thursday evening. Cathy said that access to warmth and bathrooms in the community centre was important if people live further away so opening hours for the CC are a related issue also.

On the question of CCA support for the bike park, *it was agreed* that the CCA would convey the support of the park in principle that was moved at the CCA Annual meeting.

For the Councillor's free movie night on January 13, *it was agreed* to charge for drinks and give away the food. For the mini shinny, *it was agreed* that money is provided for pizza in the budget already.

**4. Finance and Treasury Update –** David said that the money for the new year's gala hosted by Riley was disbursed. The 25% of rink funding (just under \$3,000) has been received.

David introduced the subject of community funding by the CCA from reserves that is to be brought back to the January 17 general meeting. He had previously circulated the following proposal to the board.



## Carlington Community Association

### “Policy on Reserve Spending

1.0 For the purpose of this policy, Reserve Spending is defined as cash disbursements made by the Carlington Community Association to an organization, or organizations, in Carlington to the benefit of the community.

2.0 A proposed maximum amount of annual reserve spending will be prepared by the Treasurer and agreed upon by the Board of Directors before each Annual General Meeting (AGM). This amount shall be presented to the Membership at the AGM.

3.0 The Board of Directors will solicit proposed Reserve Spending recipients from the Membership subsequent to the AGM until one month prior to the Fall General Meeting.

3.1 These proposals will be considered by the Board of Directors. Standard criteria determined by the Board of Directors will be used to evaluate each proposal, such as, but not limited to:

- Aligned to mission of the Association
- Impact analysis
- Geographical location within Carlington
- Level of funding
- On-going costs
- Etc.

3.2 Using the rating against the set criteria, the Board of Directors will then select a recipient, or group of recipients, and inform the Membership at the Fall General Meeting.

4.0 Reserve Spending shall not exceed the amount presented at the AGM.

5.0 If there are funds remaining after all recipient disbursements have been made, the funds are to be carried over to the next fiscal year.”

*It was moved by Nelson, seconded by David J., that the proposal circulated by David H. be approved in principle and that comments be requested at the general meeting re the administration of the policy. Carried.*

**5. Development Update** – The Kingston Ave. Turnbull comments by the CCA have been sent to the city and the developer and we are waiting for a response. Fisher Ave proposal discussion process went well. Comments were made re density etc. An Ottawa Hospital open house was held at the Tom Brown Arena. Travelodge Hotel proposal has been reduced in size somewhat and they have added a small park and a green space backing on the Thames neighbours (one less storey in the rear building and



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two storeys were removed at the front). Robert circulated a proposal for an in-fill on Stevenson. A heritage inventory is being done by the city for the neighbourhoods starting with Hintonburg.

**6. Greening Committee/Newsletter** – Cathy – nothing to report.

**7. Communications/Website** – Charity has not heard from Bhavik re: progress on the website redesign.

**8. January General Meeting** – It was agreed to present the following question to the board: “What are your priorities regarding the activities of the CCA? What current or new activities should the CCA try to promote?”

*It was moved by Cathy, seconded by Nelson, that the CCA purchase a projector for presentations to a maximum of \$500. Carried.*

**9. In camera item** – the board discussed an in camera item briefly.

**10. Round table** – Cathy pursued the issue of rink timetables and community centre hours. She suggested that better promotion of the availability of the rink and community centre should be requested of the city and be put on our website. Nelson asked whether there was interest in a community newspaper at the FCA with the death of Ottawa West News. Robert agreed that this was being discussed.

**12. Adjournment** - The meeting adjourned at 8:55 pm at the call of the chair.