



## **Approved Minutes - CCA Board Meeting – Wednesday June 7<sup>th</sup> 2017**

---

Present: Charity Bartlett, Robert Brinker, Nelson Coyle, David Hoey, Bhavik Mistry, Cathy Younger-Lewis

**1. Approval of Agenda:** *It was moved by Robert, seconded by David, that the agenda be approved as circulated. Carried.*

**2. Approval of Minutes** - *The minutes of the April 19th board meeting were accepted as circulated on a motion by Bhavik, seconded by Charity. Carried.*

### **3. Election of Executive officers**

*The following slate was approved on a motion by Bhavik, seconded by Cathy: Charity Bartlett, President; Robert Brinker, Vice-President; David Hoey, Treasurer; Nelson Coyle, Secretary. Carried.*

**4. Committee Chairs** - It was agreed that Robert would chair the Development and Transportation Committee. Cathy agreed to chair the Greening Committee. Bhavik will chair Communications and will look at our website and other online tools. Cathy will retain the newsletter responsibility. David will be Finance Chair and Linda Dodd has agreed to help with membership.

Charity mentioned Policy updates and it was agreed that this would be done by volunteers with Nelson including a policy on proxy votes, directors' responsibilities and writing letters on behalf of the CCA. David will work on a policy for reserve funds, how much goes back into the community. Robert suggested that we limit the number of proxies that an individual can vote. Robert agreed to update the Dropbox. Nelson agreed to send in the provincial Notice of Change form.

**5. Determination of staggered election of directors** - Nelson agreed to resign at the end of the 2017/18 year. All three vacant board positions can be one year terms if appointed by the board. This will achieve the desired staggering of board positions as decided at the Annual Meeting.

**6. President's Report** - Charity opened her report by discussing board communications. She asked members to use her personal association mailbox for priority items as the president's address is full all the time from many sources. Members agreed to have their cell phone number available to other members through Dropbox.

Family Fun Day went well. \$3274.94 was spent and an additional 1190.00 was raised for a total of \$4190.00. They did not spend the CCA contingency fund. \$915.06 is left over to be earmarked for 2018. Members discussed the disposition of leftovers.



## Carlington Community Association

The Bookmobile will stop on Wednesdays at the Alexander CC at 2:15 for a one year trial beginning July 5. Bhavik agreed to prepare a publicity poster and the Board agreed that a book bag flyer should be distributed at the local schools.

Meeting dates – the Board agreed to stay with the 3<sup>rd</sup> Wednesday of the month.  
Board Meetings – Aug 16 (date is flexible) Sep 13, Oct 18, Nov 15, Jan 10, Feb 21, Mar 14, Apr 18, May 16 if necessary. General Meetings – Sep 20, Jan 17, Mar 21. Family Fun Day May 21, 2018.

AGM – May 23 2018. Carlington Cup – Jan 27 2018 Mini Shinny – Feb – to be determined in consultation with Kevin Waghorn. Yard and Plant Jun 7 2018 ?

Youth Art and Cultural Committee - Social Agencies have been meeting with youth and the feedback from them is that there are enough recreational activities in our area but not enough art and cultural activities. A committee has been formed through the CCHC that I have been invited to sit on. This may help the CCA to enhance art and cultural programming hopefully at Alexander and Caldwell.

A CCA storage locker is needed at the Alexander Community Centre. *Charity moved, seconded by Cathy, that the CCA spend up to \$289 plus tax on a locker. Carried.*  
The Board agreed to purchase at least 1 staple gun, staples and packing tape for the team currently posting the flyers for the Carlington Community Association.

Charity reported on a meeting with Don Davies of the ACC. Last year, they paid some ACC youth staff to deliver the ACC program to 4000 homes in Carlington. They were pleased with the response. They will promote city programs in the fall 2017 flyer and also non-city programs at the Centre. They asked that ideas for fall programs and winter programs be sent to Don and Earl.

Alexander has received \$2500 from that Canadian Tire Jump Start youth program for the Girls Just Want to Have Fun Program. Alexander is starting a junior mentor program camp this summer to be held at Bellevue CC. Don is on the City Website Program Committee – he will be able to post the activities at ACC. He asked for an electronic billboard to better advertise programs at ACC. Wifi will probably not be available until next year. They are looking to be open all day Saturday starting in the fall – new programs start at end of September.

A Holiday Party is possible for Nov 29, 30 or Dec 1 or 2. Linda will be asked whether she is willing to organize it as a potluck – and see if the Federal and Provincial politicians along with Riley could attend and mingle with residents.

Erika Kiss is taking over the Poster/Flyer Committee – they have 5 volunteers who will most likely flyer in the fall. Winter may be a little more difficult – options are to hire ACC youth staff to do it / or a company which does it for a fee (cost unknown) – postering means we need at the most 250 flyers (\$25 plus cost of coloured paper –



## Carlington Community Association

youth would be \$13 x 2 – maybe times 5 = \$130. Lastly, the CCA could fund gift certificates for the Lepage bingo. The Board agreed to these expenditures.

The CAI Fall Arts Showcase is probably going to be held Nov 25.

**7. Development Update** – The CDP plan for Merivale North is postponed. The bus lane study is nearing completion and a hybrid version that should suit the Merivale North strip well is being discussed. The Travelodge development is going to have a major impact on the neighbourhood if their proposal is accepted. They are allowed 9 stories and they want 20 stories which will result in a very high density. A consultation is planned for June 13. No setback is required for the underground parking. First stage: 2018 and fully done 2023. Robert will prepare a letter to the city listing concerns.

**8. Greening Committee/Newsletter** – Cathy – There was a \$445 net profit after paying overhead and other costs. The Facebook ad worked well. These promo costs fall under Other in our budget. 12 new members were signed up. Charity asked for help in sorting out the use of Paypal in receiving membership revenues. Signage is a future investment. Gowling parents sold hot dogs and coffee which contributed to people staying around.

The newsletter is on summer break. Bhavik is taking over Eblasts.

Nelson reported on the gardening workshops for the healthful food coalition. Two were held on June 3 in conjunction with the Yard and Plant Sale and a third is planned for June 9 at Caldwell. *It was moved by Nelson, seconded by Cathy, that the CCA approve up to \$200 to pay for supplies for the June 9 workshop on container gardening. Carried.*

**9. Finance and Treasury Update** – David said that signing officers are needed for the bank account. It was agreed to meet on the weekend with Linda to do this.

**10. Communications/Website** – Bhavik said he would meet with the website developer to better understand what is in place. He hopes to automate some of the notifications such as the monthly bookmobile visit ad.

**11. Other business** - Charity said that the meeting in August would be on the 16<sup>th</sup>. She asked for suggestions for a theme for the September general meeting. Nelson suggested inviting a town planner to look at desirable development planning. Members discussed the possibility of inviting politicians to the meeting – realizing that time is limited on the agenda.

**12. Adjournment** - The meeting adjourned at 8:15 pm at the call of the chair.